

Waddington Parish Council

Clerk: Becky Moon

clerk@waddingtonparishcouncil.org.uk

Local Government Act 1972 Meeting of Waddington Parish Council

Members of the Council are hereby summoned to a Meeting of the Parish Council to be held in person on Monday 13TH November 2023 at 7:30pm in the Refectory meeting room at St Helen's Church Waddington (entrance by the stocks at the door on the side of the church)

R. Moon (Clerk & RFO)

Agenda

Items for inclusion in the agenda should be submitted to the Clerk seven clear days before the meeting, with supporting information/reports to be sent by the Clerk to all Councillors 3 clear days before the meeting.

1.	Introduction	Attachments
	Chair to welcome Councillors and members of the public, and to explain the process for any public participation at Agenda point 4.	
2.	Attendance and Apologies for absence	
	To note attendance and to receive and approve apologies for absence.	
3.	Declarations of interest	
	To receive declarations of pecuniary or personal interests in matters identified in the agenda.	
4.	Public Participation (max 5 mins per person)	
	To adjourn and hear from members of the public wishing to speak at the meeting Public participation from people present at the meeting.	
5.	Minutes of previous Meeting	
	To resolve to confirm the accuracy of the Minutes of Waddington Parish Council meeting held on Monday 10 th November 2023 - to be signed off by the Chair.	
6.	Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda)	
	Cllr Alan Coar resignation	

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7.	Casual Vacancies of Parish Councillors	
	To discuss and resolve recruitment to fill two counsellor vacancies by co-option	
8.	Planning Applications	
	<p>Planning Application No: 3/2023/0723 Grid Ref: 370369 443568 Proposal: Proposed retention of access track, bin store and car park area, outdoor canopy and bridal suite lodge building. Location: The Outbarn Clough Bottom Rabbit Lane Bashall Eaves BB7 3JH</p> <p>Planning Application No: 3/2023/0877 Grid Ref: 372523 443768 Proposal: Proposed steel framed building for covered manure store and storage of bulk feeds and machinery at Belle Vue Lane. Construction of an agricultural track between Belle Vue Lane and Twitter Lane to terminate opposite the playing field car park. Location: Land adjacent to Bonny Barn Pasture Belle Vue Lane Waddington</p> <p>Planning Application No: 3/2023/0821 Grid Ref: 372748 444013 Proposal: Proposed construction of two steel frame agricultural buildings to cover open yard areas. Location: Carter Fold Slaidburn Road Waddington BB7 3JQ</p>	Planning apps circulated to Cllrs between meetings.
9.	Haweswater Aqueduct Resilience Programme (HARP)	
	<p>To receive and note any updates.</p> <ol style="list-style-type: none"> 1. To receive update from Clerk regarding communication from UU regarding request for community meeting 2. To receive general updates received. 	
10.	Receive updates from Committees & Working Parties	
	<p>Staff Working Party – update by Cllr Rattigan</p> <ol style="list-style-type: none"> 1. Clerk's appraisal 	

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	<p>Finance Committee – update by Cllr Rattigan</p> <p>1. To discuss and resolve Precept request to RVBC for 2024-25</p> <p>Playing Field & Play Ground Working Party – Cllr Harrison</p> <ol style="list-style-type: none"> Working party members to be confirmed To receive an update regarding To receive and note a verbal update re the playing fields boundary fence. To discuss and resolve actions to the agreement for grass cutting with Waddington Football Club 																									
11.	Financial Reporting																									
	<p>By the Responsible Financial Officer:</p> <p>To approve:</p> <ol style="list-style-type: none"> Bank balance as at 31 October 2023 £19,022.34 Update regarding HMRC and cancellation of QuickBooks Expenditure to be approved October 2023 <table data-bbox="255 1227 1236 1512"> <tr> <td>Easy Websites</td> <td>Direct Debit</td> <td>£27.60 incl VAT</td> </tr> <tr> <td>Intuit</td> <td>Direct Debit</td> <td>£46.80 incl VAT</td> </tr> <tr> <td>Clerk salary for October</td> <td></td> <td>£567.13</td> </tr> <tr> <td>Christopher Walton (Lengthsman) July</td> <td></td> <td>£337.50</td> </tr> <tr> <td>Coars – Hedge cutting</td> <td></td> <td>£84.00 incl VAT</td> </tr> <tr> <td>RVBC – Road Closure for Christmas</td> <td></td> <td>£45.83</td> </tr> <tr> <td>Lancashire Fire & Safety</td> <td></td> <td>£70.80 incl VAT</td> </tr> <tr> <td>Huntroyde Nurseries Limited</td> <td></td> <td>£133.85</td> </tr> </table> Receive update regarding grants received and to report on 2023 Bio Diversity and Local Delivery grants Notification of 10% price increase for website subscription received from Easy Websites from January 2024. 	Easy Websites	Direct Debit	£27.60 incl VAT	Intuit	Direct Debit	£46.80 incl VAT	Clerk salary for October		£567.13	Christopher Walton (Lengthsman) July		£337.50	Coars – Hedge cutting		£84.00 incl VAT	RVBC – Road Closure for Christmas		£45.83	Lancashire Fire & Safety		£70.80 incl VAT	Huntroyde Nurseries Limited		£133.85	
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12.	Christmas tree light switch on																									
	<p>To discuss and confirm arrangements for the Christmas tree and lamppost decorations.</p>																									
13.	CCTV & Crime in area																									

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	To consider what measures the council can consider with regard to CCTV and the recent increase in criminal activity in the area.	
14.	Coronation Gardens	
	To receive updates	
15.	Allotments	
	<ol style="list-style-type: none"> 1. To receive updates and resolve matters with regards to the allotment holder letters and rent payments. 2. Water supply and meter reading 	
16.	Waddington Community Orchard Project	
	<ol style="list-style-type: none"> 1. To receive an update of the project from Cllr Bolton. To discuss and resolve further actions required regarding planning permissions. 	
17.	PAT Report & Fire Extinguisher Service	
	To discuss and resolve action required from the PAT report circulated prior to meeting.	
18.	Highways	
	<ol style="list-style-type: none"> 1. To discuss and receive update regarding lamppost and signage Spring Gardens 2. To receive update regarding the hedge by Waddington and West Bradford School 	
19.	Partnership Meetings	
	<p>To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates.</p> <ol style="list-style-type: none"> 1. Parish Liaison Committee 2. Traffic & Road Safety Working Party 	
20.	Waddow Hall	
	<ol style="list-style-type: none"> 1. To receive any update with regard to the sale of Waddow Hall by Girlguiding and application for Asset of Community Value. 	

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21.	Matters brought forward by Cllrs & Clerk as INFORMATION only	
	No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.	
22.	Next Meeting dates	
	To consider and approve the following dates: 17.1 Agenda items and Reports for the 11 th December 2023 meeting to be submitted to the Clerk – by midday Monday 4 th December 2023. 17.2 Next meeting to take place Monday 11 th December 2023, 7.30pm at St Helen's Church Refectory meeting room.	

All our Agendas, and Minutes, together with further information about your Parish Council and its activities can be found on our website at

www.waddingtonparishcouncil.org.uk